

**Calvary Lutheran Church
Council Meeting Minutes
July 15th, 2025**

Council Meeting was called to order at 5:04

Members present; Joey Younie, Sara Odden, Julie Richter, Jayne Kraemer, Zach Finley, Cindy Kinzley, Gina Nelson, Rodney Rice, and Troy Kilpatrick.

Staff present, Interim Pastor Steve Brandsrud, Deacon Tom Martin and Finance Tammy Singsaas

a. **Devotion** – Presented by Joey – “Elevated Sheep” from Today’s Devotionals

b. **Quorum** – Established

c. **Approval of June Minutes** - Motion made by Gina Nelson and 2nd by Sara.

Approved unanimously

d. **Approve Agenda** – Additions to New Business were made. Adding Annual Meeting Date and Staff Meeting Updates. Approved by Consensus.

New Business

a. **CLC Committee Re-Design** – Joey -Joey outlined the upcoming promotional efforts that Kellie would be taking to invite members to be a part of the current roster of committees beginning with the July 21st Newsletter and emails. It is the goal to recruit and populate these committees to be organized in August for the Fall Quarter. Discussion amongst Council included the differences between Council Liaison’s and Committee Chair. It is hopeful to find leaders within our Congregation for each committee so that the Council can be supportive of the efforts that each committee would propose to accomplish. Additional Committee’s were discussed and added. They were Membership with Cyndi and Julie volunteering to serve as Liaisons and Wednesday Meals with Sara as Liaison working directly with Carrington.

b. **Annual Meeting** – Joey – After discussion the Council decided by Consensus to set the date of Wednesday, January 28th, 2026, following the Wednesday Service as the Annual Meeting date.

c. **Staff Recaps** – Cindy – Staff had been having discussions over facility rental responsibilities. A recent rental over the 4th brought to light concerns. After discussion it was decided that the staff should create a calendar and black out specific dates where no employees would be available. The council also asked to review the rental contract and

investigate how our damages clause reads. Potential revision of this at the August Meeting stands as an action item. for future reference and use.

d. **Church Sign Update** - – Members of Council and staff have viewed the proposed sign and very impressed. Since this topic was last discussed the pricing has elevated again. In March (see 3.18.25 notes) a motion to combine a variety of funds and spend \$42,865 was made and approved. The new quote added an additional \$2,109 to the total. A motion was made by Julie and 2nd by Rod to purchase the sign at the new rate of \$44,974. This was approved unanimously.

Rostered Leaders Reports

a. **Interim Pastor Steve** – Steve is settling in and looking forward to the challenges of the Fall and busier times.

b. **Deacon Tom**- The plans for the National Trip set to begin on July 27th are in place. In total 9 students and 2 adults will be attending. Tom and Carrington will be the adult chaperones, and commissioning will occur on Sunday, July 20th. Monthly and continuing support of Good Samaritan continues.

Tom then provided copies of his retirement announcement to all council members. After 20 plus years Tom is retiring. This will become official on February 1st, 2026. Tom's years of service are greatly appreciated by all of us as congregation members. The Call Committee will inquire to the Synod as to the details of looking at an Associate Pastor at the same time we seek Senior Leadership.

c. **Finance Tammy** – Summer has arrived and a month of lower than anticipated incomes in offerings combined with non-budgeted expenses create a negative performance for the monthly period. Fortunately, earlier strong year-to-date performance in Income and Expense management gave us some room to keep moving forward. Currently when totaling both items year to date we are in a positive position of \$10,989.60.

Elevator Discussion – Additional details for the item exist in the June Meeting notes. Currently the Finance Committee is recommending holding off on any repair work and taking on the minimum of re-packing of the system that will cost a couple thousand dollars. We are holding for additional quotes from other vendors and discussing creating a line-item expense annually so that this does not disrupt future budgets. As of now the elevator remains unrepaired and on hold.

Motion to Adjourn – Sara, 2nd by Jayne – Unanimous – Next Meeting August 19th.